

## **Joel Park Residents' Association – GDPR Policy**

In accordance with the requirements of the General Data Protection Regulation, the Joel Park Residents' Association (JPRA) has adopted the following data protection policy.

### **Background**

The JPRA seeks to represent members' interests regarding local amenities and issues, as well as organising social events for the local community. The association has developed close links with local government officials and elected councillors, but remains impartial and non-political. The JPRA is a voluntary organisation funded by members' subscriptions, and any household within the boundaries of Matthewsgreen Road, Holt Lane, Reading Road and Emmbrook Road is eligible to be a member of the association. Members are kept informed of local issues and JPRA activities via the JPRA website, social media and newsletters, which are distributed by a network of road reps.

### **Data Protection Policy and Practice**

The only reasons for which the JPRA holds personal data are: a) to maintain a register of members; b) to maintain contact between committee members, road reps and members of the Association.

Data held about members consists of name, address, subscription record, whether a paper copy of the newsletter is required and, if provided, telephone number and e-mail address.

Members' data is held by the Membership Secretary on systems in compliance with UK data protection legislation. All personal information will be deleted within one month of notification that that person has ceased to be a member of the JPRA.

The JPRA Chairman, Steve Sansom, acts as the Data Protection Officer, and is responsible for ensuring that this policy is adhered to and is updated in line with any changes to UK legislation.

This Policy was agreed and adopted by the JPRA Committee on 8<sup>th</sup> September 2021. To be reviewed by the committee annually.